

# Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon



## REQUEST FOR QUOTATION

#### REPAIR OF DEAN'S OFFICE AND FACULTY ROOM OF COLLEGE OF TEACHER EDUCATION (GSO)

Purchase Request No. 2025-03-1013
Approved Budget for the Contract: # 98,430.75

The Southern Luzon State University through the Bids and Awards Committee invites interested firms/supplier to submit quotation for the procurement for Repair of Dean's Office and Faculty Room of College of Teacher Education (GSO) to apply the sum of Ninety-Eight Thousand Four Hundred Thirty Pesos and Seventy-Five Centavos Only (#2 98,430.75) inclusive of VAT, being the Approved Budget for the Contract (ABC), details as follows:

Qty.	Unit	ITEM/S DESCRIPTION		
1	lot Repair of Dean's Office and Faculty Room of College of Teacher Education			
		*see attached document for specifications		

1. The quotation must be submitted (can also be send thru email at the contact details listed below) or to the Office of the Procurement Office/Bids and Awards Committee, Southern Luzon State University, 2<sup>nd</sup> Flr. Hermano Puli Building, and shall be received by the Committee.

E-mail: slsuprocurement@slsu.edu.ph

2. The SLSU reserves the right to reject any or all quotations and/or proposals and waive any formalities/ informalities therein and to accept such bids it may consider as most advantageous to the agency and to the government. Southern Luzon State University SLSU neither assumes any obligation for whatsoever losses that may be incurred in the preparation of bids, nor does it guarantee that an award will be made.

MARIDEL C. ZABELLA
Director, Produrement Office
Southern Luzon State University
Lucban, Quezon

Tel. No.: (042)540-6519



**General Services Office** 

Office/End-User:

### Republic of the Philippines SOUTHERN LUZON STATE UNIVERSITY Lucban, Quezon



Date:

# REQUEST FOR QUOTATION

	MAN YNA	E:		PR I	lo.: 2025	5-03-1013
ADDRE		_				
TEL. NO	O./FAX N	0. :		TIN	No.:	
TERMS of 1. All er 2. Deliv Adminis delivery 3. Warr (1) one y 4. Price 5. Supp Certifica Procures 6. Bidde 7. Pleas	and CONDII ntries must I ery period v tratitive per without val year for Equ validity shall blers require ate of Tax, N ment Office ers shall sub se indicate t	of	west price on the item(s) listed below, subject to the Terms & Conditions in the return envelope attached herewith to the P ten or legibility written. upon conforme of the approved Purchase Order (P.O). ec. 69 of the Revised IRR-RA 1984 shall be imposed for non-imum of three (3) months for Supplies & Materials; and date of acceptance by the end-user. eriod of sixty (60) calendar days. tupdated documents yearly such as G-EPS Resgistration, init, DTI, Bank Name/Account and Branch for evaluation of the dission of the quotation. Ite specifications showing products certification, if applicable. It is procurement isPHP 98,430.75	stated below and submit your quotation du ocurement office.  MARIDEL C. Director, Procus	ZABELLA	
Item #	Qty.	Unit	ITEM/S DESCRIPTION		Unit Price	Total Cost
		lot	Repair of Dean's Office and Faculty Room of College  *see attached document for specifications	of Teacher Education		
Delivery After havin			PRE STF  ed your Genaral Conditions, We quote you on the Item(s) at prices note above. If and it is specified by SISU Procurement Office.	Price	ranty: e Validity: Warranty & Price Vo	lidity are left blank, it
				Printed Name/Signati	ure/Date	
AFA-PRC	-1.02 F2,	REV. 4		Trinted Name/Signati	ar of Date	



# REPUBLIC OF THE PHILIPPINES SOUTHERN LUZON STATE UNIVERSITY GENERAL SERVICES OFFFICE

PROJECT TITLE:	Repair of Dean's Office and Faculty Room of College of Teacher Education		
PROJECT LOCATION:	Gusaling Andres Bonifacio, SLSU Main Campus Lucban, Quezon		
OWNER:	Southern Luzon State University		
MODE OF IMPLEMENTATION:	by Contract		
DURATION:	15 calendar days for 3 workers		

SUMMARY					
ITEM	DESCRIPTION	MATERIALS COST	LABOR COST	TOTAL COST	
1	Demolition		-		
11	Glass and Aluminum Works	-	-		
111	Window Blinds		-	-	
	TOTAL ESTI	MATED DIRECT COST			
	OVERHEAD, CONTINGENCIE	S AND MISC. (OCM)			
	CC	NTRACTOR'S PROFIT			
	VAL	JE ADDED TAX (VAT)			
	TOTAL ESTIM	ATED PROJECT COST			



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	BILL OF MATERIA	ALS			
ITEM	DESCRIPTION	Qty	Unif	Direct Cost	Total Material Cost
l. Demo	lilion Works				
1	Portland Cement	1	bag		
2	Vibro Sand (Binistay)	1	bag		
				SUB-TOTAL	•
I. Alum	inum Works				
1	Powder Coated Aluminum White Framed Sliding Window with 6mm thk clear glass and and frosted sticker (complete with accessories) (See Attached drawing for Details)	1	set		
2	Powder Coated Aluminum White Framed Swing Door with 6mm thk clear glass and frosted sticker (complete with accessories) (See Attached drawing for Details)	1	set		
III W!	low Blinds			SUB-TOTAL	- n
III. Wind	A 201 - MARCON - 1				
1	Window Blinds (verify color with end-user) - 140cmx130cm	2	sets		
2	Window Blinds (verify color with end-user) -	4	sets		



#### Republic of the Philippines Southern Luzon State University GENERAL SERVICES OFFICE

Project: Repair of Dean's Office and Faculty Room of College of Teacher Education

Location: Gusaling Andres Bonifacio, SLSU Main Campus Lucban, Quezon

Implementation: by Contract

**Duration:** 15 Calendar Days for 3 workers

# SCOPE OF WORKS

#### I. Demolition

- This includes the dismantling of currently installed wooden flush door and door jamb.
- After dismantling of door jamb, the wall shall be plastered with smooth finish

### II. Glass and Aluminum Works

- Fabrication and Installation of Aluminum Swing Door and Aluminum Sliding Window as per attached drawing.
- Materials are subject for approval before installation

#### III. Window Blinds

- Supply and installation of window blinds.
- Measurements are to be double checked by the supplier.
- Color and shall be verified with the Dean of the College of Teacher Education.

PREPARED BY:

RONELITO O. SAN JOSE, PME Director, General Services of the

RECOMMENDING APPROVAL:

DR. ARVIN N. NATIVIDAD

OIC-VP, Administrative and Financial Affairs

APPROVED BY

DR. FREDERICK T. VILLA University President

